

# LVMS PTA Meeting Agenda

January 11, 2023

7:00 pm, LVMS Library

**Meeting called by:** PTA Board

**Type of meeting:** General Member Meeting, *In-person & Zoom Meeting*

**Attendees:** Board, Committee Members & Parents

**Meeting Minutes:** Ashley Collins

## Board Updates

- President's Report
- Secretary/Communication Update– Ashley Collins
- Treasurer Update –Allyson Gallup
  - \$24,846.17 Balance in the account (plus \$7,610.56 in Raffle account)
    - Holiday Shop Profits to date ... \$
    - Color Run profit ... \$
  - Teacher Grants (thanks to Committee – Diana Simon, Corrine Bengzon). Moving forward we need three people on the committee to review grant applications
- Membership Update – Tori Reade & Chris Satmary
  - 194 Families Registered (171 Families & 23 Staff Members)
- Open PTA Board Positions:
  - President / Co-Presidents
  - Vice-President
  - Treasurer / Co-Treasurers
- Election for Board Vacancies\*

## Committee Updates

- Assemblies Update – Jessica DeCicco
- Holiday Shop Update - Jessica Santaiti
- Social Updates - 6th, 7th or 8th Grade
- Winter/Spring Fundraising?

## Principal's Report

## Other Business

- Unfinished / Old Business
- New Business

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*Upcoming 2023 Meeting Dates: 2/1, 3/1, 4/4, 5/3*

## \* Election for Board Vacancies

A vacancy occurring in an office shall be filled for the remaining unexpired term by the elected candidate. In filling vacancies, if more than one candidate is nominated, a vote by ballot shall be taken. A majority vote shall be necessary to elect, provided a seven-day notice of the election has been given. Otherwise, it shall require a two-thirds vote.

The President shall:

- A. Oversee the general operations of the PTA. Responsibilities include approving programs and events;
- B. Preside at all monthly PTA meetings;
- C. Serve as an ex-officio member of all committees except the Nominating Committee and Internal Audit Committee;
- D. Act as liaison with LVMS administration including but not limited to planning student assemblies, fundraisers and other PTA sponsored activities and coordinating schedules with District calendars;
- E. Recruit chairpersons for committees and fundraising;
- F. Review and approve all contracts and sign checks;
- G. Attend monthly Presidents meetings with the Superintendent;
- H. Stay abreast of NJ State PTA requirements and national programs.

The Vice-President shall:

- A. Act as an aide to the President in order to learn more about the day to day management of the PTA;
- B. Serve as an ex-officio member of all committees except the Nominating Committee and Internal Audit Committee;
- C. The vice president checks the PTA email, responds or forwards to the appropriate person;
- D. Serve as President in the absence or inability of the President to fulfill responsibilities.

The Treasurer shall:

- A. Maintain a full account of the funds of the LVMS PTA, this includes receiving and distributing checks, managing the bank accounts (general checking and raffle checking accounts);
- B. Cause to be kept, a full and accurate account of the receipts and disbursements of the PTA;
- C. Render a written statement to the Board of Directors at each monthly meeting;
- D. Present an annual report of the financial condition of the Association;
- E. Maintain insurance and raffle account billing;
- F. Verify that all filing requirements and tax obligations are completed; and
- G. The treasurer may not serve as acting President while also holding the office of

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Treasurer to ensure proper oversight on financial transactions.

## About PTA

**VISION** Every child's potential is a reality.

**MISSION** To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

### PURPOSES

- To promote the welfare of children and youth in home, school, places of worship, and throughout the community;
- To raise the standards of home life;
- To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth;
- To promote the collaboration and engagement of families and educators in the education of children and youth;
- To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth; and
- To advocate for fiscal responsibility regarding public tax dollars in public education funding.

### PTA NATIONAL STANDARDS FOR FAMILY-SCHOOL PARTNERSHIPS

- Standard 1: **Welcoming All Families into the School Community**  
Families are active participants in the life of the school, and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class.
- Standard 2: **Communicating Effectively**  
Families and school staff engage in regular, two-way, meaningful communication about student learning.
- Standard 3: **Supporting Student Success**  
Families and school staff continuously collaborate to support students' learning and healthy development both at home and at school, and have regular opportunities to strengthen their knowledge and skills to do so effectively.
- Standard 4: **Speaking Up for Every Child**  
Families are empowered to be advocates for their own and other children, to ensure that students are treated fairly and have access to learning opportunities that will support their success.
- Standard 5: **Sharing Power**  
Families and school staff are equal partners in decisions that affect children and families and together inform, influence, and create policies, practices, and programs.
- Standard 6: **Collaborating with Community**  
Families and school staff collaborate with community members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.